

PRICES EFFECTIVE THROUGH SEPTEMBER 30, 2024

Waco

CONVENTION CENTER



Waco Offers...

The 144,000 sq. ft. Waco Convention Center is the premier meetings and convention facility for Central Texas. With a 33,000 sq. ft. exhibit hall, a 15,000 sq. ft. tradeshow hall, an elegant ballroom seating over 600, plus 12 breakout rooms, this flexible venue can handle small and large conventions, seminars, and tradeshow.



AMENITIES

- In-house full bar service
- Approved outside caterers are welcome (18% catering fee applies)
- Limited in-house catering
- Complimentary wireless internet
- Free parking



CONVENTION PLANNING SERVICES

- Automated hotel rate quotes
- Customized convention bid proposals
- Personal service from start to finish



WHAT'S NEARBY

- Five hotels within walking distance and even more within a few blocks
- 40 hotels in Waco, with a total of 5,000 hotel rooms
- 90 nearby restaurants and shops in the walkable downtown area
- Close to Magnolia Market at the Silos, and many other downtown attractions
- Waco Regional Airport is located 7 1/2 miles (13-minute drive) from WCC



Contact Us

100 Washington Avenue
Waco, Texas 76701

Toll-free: 800-321-9226

Main: 254-750-5810

Fax: 254-750-5801

Email: info@wacocc.com

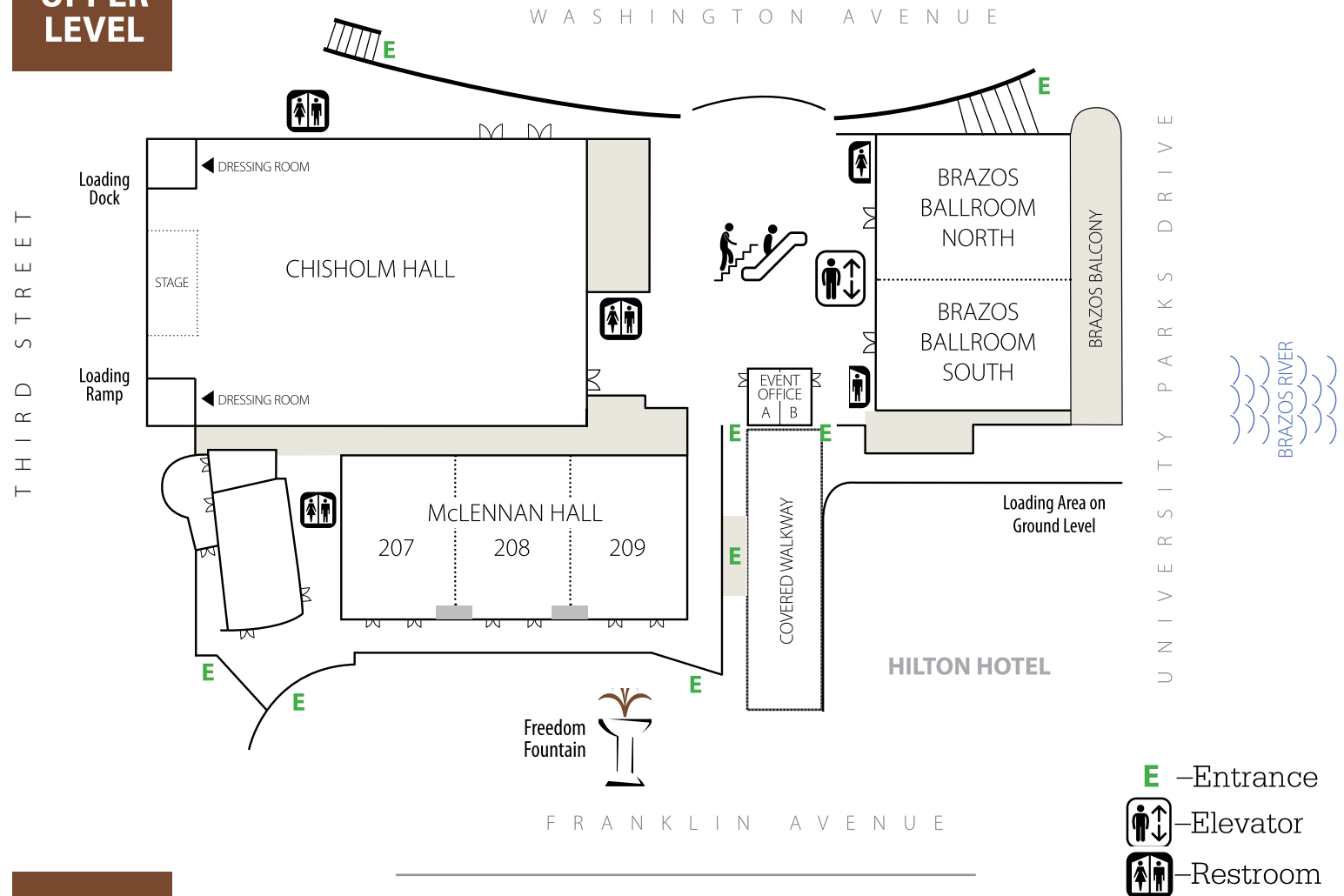
Website: wacocc.com



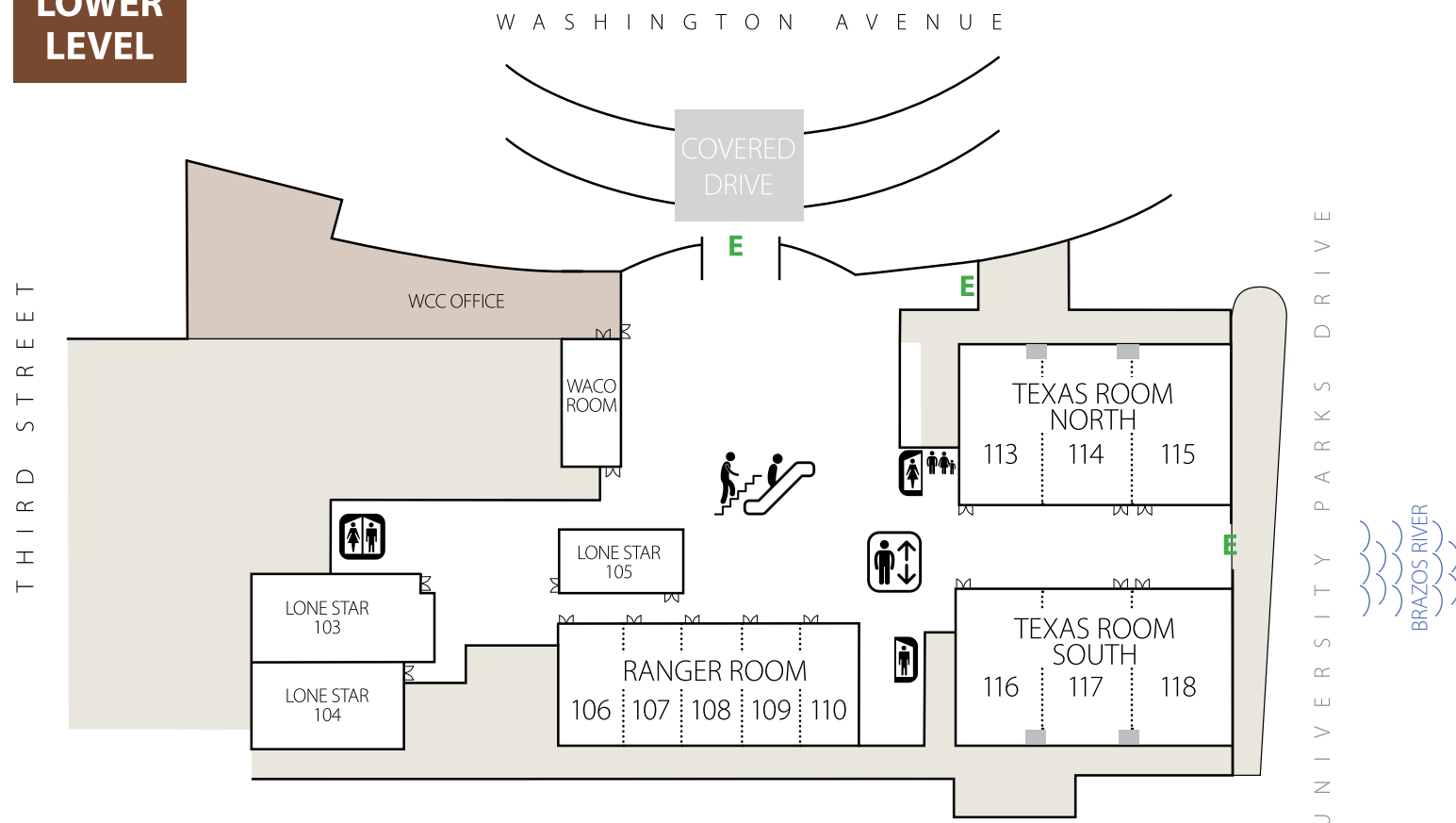
WACO CONVENTION CENTER

WacoCC.com

UPPER LEVEL



LOWER LEVEL



UPPER LEVEL	Daily Fee	Dimensions L x W x H	Square Feet	Theater Seating (Max # of people)	Banquet Round Tables 72" (10 per)	Classroom Rectangle (4 per)	Vendor Booths	Projectors or TV Screens	Floors & Amenities
Upper Main Foyer	\$350	164' X 98' X varies	14,652	N/A		N/A	21 (8' tables)		Carpet
Chisholm Hall	\$1,750	204' X 150' X 32'	32,976	2,600	1,680	1,200	179	1 built-in ceiling projector/screen center stage	Concrete floor: ramp and loading dock
McLennan Hall	\$900	179' X 84' X w 20'	15,000	1,200	840	520	68	None in room	Tile floor: room splits into 3 rooms
1/3 McLennan	\$390	60' X 84' X 20'	5,000	340	280	180		Option to use portable 9' X 12' screens	
2/3 McLennan	\$600	120' X 84' X 20'	10,000	800	630	300			
Brazos Ballroom with Terrace	\$1,100	141' X 98' X 18'	13,818	1,140	730	500	73	Built-in ceiling projector and screens on each side	Bamboo floor: balcony faces river with a view of Suspension Bridge
Brazos Ballroom North	\$750	98' X 74' X 18'	7,252	630	430	308			
Brazos Ballroom South	\$750	98' X 67' X 18'	6,566	616	380	260			
Event Office	\$300	32' X 27' X 9'	864	64	30	48	N/A	N/A	Carpet: 4 roll-up windows, room divides into 2 rooms
1/2 Event Office	\$150	27' X 16' X 9'	432	32	20	24			

LOWER LEVEL

Lower Main Foyer	\$300	114' X 79' X 9'	8,315						All lower level are carpeted
Texas North	\$500	88' X 51' X 9'	4,488	300	270	176	19		Access from University Parks Dr., room divides into 3 rooms
Texas North 113	\$250	51' X 28' X 9'	1,428	100	70	48		None in room	
Texas North 114	\$250	52' X 30' X 9'	1,530	100	80	64		Option to use portable 6' X 8' screens	
Texas North 115	\$250	51' X 32' X 9'	1,632	100	80	64			
Texas South	\$500	88' X 52' X 9'	4,576	300	260	176	21	None in room.	
Texas South 116	\$250	52' X 27' X 9'	1,404	100	70	48		Option to use portable 6' X 8' screens	
Texas South 117	\$250	52' X 30' X 9'	1,560	100	80	64			
Texas South 118	\$250	52' X 31' X 9'	1,612	100	90	64			
Ranger Rooms	\$350	99' X 34' X 9'	3,332	250	180	144	23	None in room.	Room divides into 5 rooms
1/5 Ranger Room	\$350	34' X 19' X 9'	646	50	30	28		Option to use portable 6' X 8' screens	
Lone Star 103	\$200	55' X 28' X 9'	1,540	80	70	52		None in room.	Carpet
Lone Star 104	\$150	49' X 28' X 9'	1,372	90	60	40	N/A	option to use portable 6' X 8' screens	
Lone Star 105	\$100	39' X 20' X 9'	780	60	50	36			
Waco Room	\$165	40' X 19' X 9'	763					60" TV screen	Board table for 28

COMBINED SPACE PRICING

Rental of entire building • \$4,400 Upper Level • \$2,750 Lower Level • \$2,200

STANDARD SET-UP CHARGES

	Standard	Reset
Rectangle tables: 8' linenless	\$ 10.00	\$20.00
With cloth skirt and linen top	30.00	60.00
Round tables: 6' linenless	10.00	20.00
Chairs	1.00	2.00
Stages (per section)	40.00	80.00
Linens (per piece)	5.00	5.00
Catering fee	18%	

Prices listed above are for room rental only. One-time set-up charge applies for tables, chairs, and equipment. Additional charges may include security, electrical, audio/visual equipment, and resets.

All-day rental is from 7:00 a.m. to midnight - extra charges may apply for rental beyond these hours. Other services include limited in-house catering and bar service. Waco Convention Center is the sole provider of alcohol.

NOTE ON SET-UP CAPACITIES: Classroom set-up assumes 4 people per 8' rectangle table. All set-up capacities are approximate and will vary, depending on the specific needs of the client.

Prices effective through 9/30/2024.