

# Waco Convention Center Booth Service Order Form

**SHOW NAME:** Heart of Texas Leather Show

**Show Dates:** August 9-10, 2024

Company Name:	Booth #:
Your Name:	
Phone:	
Email:	
Name on Credit Card:	Last four digits of Credit Card:
<b>Credit Cards Accepted: MasterCard, Visa, American Express, Discover</b>	
<b>Instructions:</b> Please call us at 254-750-5810 and tell us the name of the show. We can take your order over the phone. Or fill out this form and email it to <a href="mailto:WCCAdmin@wacotx.gov">WCCAdmin@wacotx.gov</a> .	
<b>To pay by credit card:</b> Call us at 254-750-5810 with the credit card information.	
<b>To pay by check:</b> Mail this form with check to: Waco Convention Center, PO Box 2570, Waco, TX 76702	

## Electrical Service

**Please note:** Booth electrical service may not be available if ordered the day the show starts. You are welcome to call us to check.

Service	Pre-Order Price If ordered by 5pm on 08/02/2024	Price After Deadline If ordered after 5pm on 08/02/2024	Number Needed	Total
120-volt 20 amp	\$100 per outlet	\$200 per outlet		
Extension Cord	\$25.00	\$25.00		
Power Strip	\$25.00	\$25.00		
Hard wired internet	\$75.00 per day	\$75.00 per day		

**TOTAL DUE: \$ \_\_\_\_\_**

## Food & Beverages – Exhibit Booths

**Thinking about serving food or beverage at your booth? CONTACT US FIRST BEFORE YOU MAKE PLANS!**  
Email Catering Manager, Jennifer Batey with what you would like to do: [JenniferB@wacotx.gov](mailto:JenniferB@wacotx.gov)

